



American Public Gardens Association

Annual Awards 2025 Nomination Criteria

General Information

- Nominations are due January 8th, 2025, by 11 pm ET/8 pm PT via the online submission system.
- All nominees should have an active membership with the American Public Gardens Association.
- All questions should be directed to info@publicgardens.org.

Assembling a Nomination Package

Your nomination package should be a **single PDF file** containing your nomination statement and any other required documents, images, or supporting materials.

- [How to merge PDF files online](#)
- [How to export a Microsoft Word document as PDF](#)

Required Documents:

All Nominations:

Nomination Statement: A 500-words or less statement about the nominated person, institution, program, or publication and why they should win this award. Please keep in mind criteria and requirements listed in each [award description](#).

Optional Supporting Documents: Additional material, media, brochures, testimonials, or communications about the nominee are allowed for all award categories as part of the single PDF nomination file. Links to videos may be included.

*Honorary Life Member Award, Award of Merit, and Professional Citation Award Nominations ONLY:

Two Letters of Support: Two reference letters (500-words or less) supporting the nomination. At least one letter should come from someone outside the nominee's home institution. Each letter should include the reference's name, title, institution, and email address.

*Garden Excellence Award, Operational Sustainability Award, Program Excellence Award, and Dorothy E. Hansell Marketing Award Nominations ONLY:

Image Showcase: Up to 10 images representing and showcasing the institution or program/publication being nominated.

Please note: Self-nominations are encouraged. Standing Association Board Members and Members of the Awards Committee are not eligible for Honorary Life Member, Award of Merit or Professional Citation awards.