

COVID Event Procedures

Strategy:

- Serve the community as the only open outdoor venue with 87 acres of open space and fresh air
- Provide safe space and programs to the community
- Identify and meet needs of community:
 - Safety
 - Open space for distanced social gathering
 - Open space for exercise, fresh air, nature
- Comply with all local, state, federal protective measures

Safety Criteria/Source Control:

- If sick or exposed to someone who is sick, stay home
- Physical Distancing (enough space for all guests to maintain 6' apart distance)
- Hand washing and sanitizing stations
- Face coverings
- Number of people: xx (TBD)

Risks:

- Risk to guest
- Risk to employees
- Risk to Garden

Plan:

- Demonstrate how programs at the Garden meet the **Safety Criteria**
- Clearly outline the **risks and mitigation measures** to keep risk at its lowest
- Provide complete **budget forecast**
- Configure pre-/post- and real-time **assessment methods**
- Develop **work group** comprised of essential stakeholders and staff for planning, implementation