

APGA Volunteer Section
Volunteer Recognition

Institution	Contact	Email	Recognition
Botanic Garden at OSU	Laura Payne	laura.payne@okstate.edu	<ul style="list-style-type: none"> • Annual banquet • Gift certificates to local nursery for 5, 10, 15+ year volunteers • Cook out and plant give-away • Volunteer highlighted in newsletter • Volunteer highlighted in weekly article in local paper that Laura writes. • Volunteers highlighted by Laura's department at the University in the quarterly news. • Garden t-shirt to volunteers after completing 20 hrs. • Occasionally they will tape a segment for their TV program at one of the volunteer's home garden • Say "thank you" over and over!
Crosby Arboretum	Robin Veerkamp	robinv@ext.msstate.edu	<ul style="list-style-type: none"> • "Volunteer of the month" featured in the volunteer monthly newsletter • Group-related rewards like potlucks and parties.
Dallas Arboretum	Julie Zvara	JZvara@dallasarboretum.org	<ul style="list-style-type: none"> • Earned Membership program: volunteers earn membership based on the number of hours served in a calendar year. • Pins awarded to volunteers based on hours served: 100, 300, 500 and 1,000. At 2,000 hours their name goes on a plaque. • After 20 hrs. of service, outdoor volunteers receive SPF/sun protected hats; other volunteers may purchase these hats at cost. • Annual dinner – invitation to those with minimum 60 hours per year • Holiday sweets and treats party in December for all volunteers. • Volunteer Advisory Board – we have a very strong board and each volunteer area is allotted money for social/team building events during the year.
Fairchild Tropical Botanic Garden	Arlene Ferris	aferris@fairchildgarden.org	<ul style="list-style-type: none"> • Active volunteers (30+ hours per year) receive: <ul style="list-style-type: none"> ○ Volunteer newsletter three times a year

			<ul style="list-style-type: none"> ○ Two free guest passes each year to commemorate National Volunteer Week and may purchase additional discount guest passes ○ Invitation to annual Volunteer Appreciation Brunch, hosted by staff who each bring a homemade dish ○ a gift at the brunch • Several volunteers are chosen each year as Volunteers of the Year and are recognized at the brunch. Each receives a gift certificate and plaque, and their names are placed on a perpetual plaque. • Service pins are presented at the brunch to volunteers with 5, 10, 15, 20, etc. years of service • Volunteers who give 100+ hours a year are eligible to take three Lifelong Learning classes at reduced rate and also receive four guest passes • A volunteer room is a space set aside for use by volunteers that includes lockers, coffee, reading materials and comfortable chairs
Fort Worth Botanic Garden	Larinda Smith	Larinda.Smith@fortworthtexas.gov	<ul style="list-style-type: none"> • Volunteers invited to game nights and garden parties throughout the year. • Annual Awards: <ul style="list-style-type: none"> ○ 30+ hrs: invitation to annual volunteer awards luncheon ○ 100+ hrs: Golden Acorn Award (gold acorn pin) ○ Top Volunteer Award: Certificate to volunteer with most hours in a volunteer area ○ Top 10% Award: Certificate to volunteers within the top 10% of overall volunteer hours
Frederik Meijer Gardens & Sculpture Park	Jan Baumgras	JBaumgras@meijergardens.org	<ul style="list-style-type: none"> • Free Garden pass for every 50 hours • 10% discount in Café or Gift Shop • Annual Potluck Picnic in July: volunteers bring side dishes and gardens provide meat and beverages • Plated sit-down recognition dinner in October with the following awards:

			<ul style="list-style-type: none"> ○ 5,000+ hrs: personalized chimes and listing in program ○ 4,000+, 3,000+, 2,500+, 2,000+ hrs: certificate and listing in program ○ 1,500+ hrs: 1-year Society Level membership ○ 1,000+ hrs: FMG pin, certificate, and listing in program ○ 900+, 800+, 700+, 600+ hrs: listing in program ○ 500+ hrs: certificate and listing in program ○ 5-year Award: 5-year pin ○ 10-year Award: TBD ○ Volunteer of the Year: Double Brick
Gardens on Spring Creek	Connie Meyer	CMeyer@fcgov.com	<ul style="list-style-type: none"> ● Volunteer t-shirt (new color every year with logo) for volunteers who contribute a minimum of 50 hours during the year. ● Certificate of Recognition for volunteers who contribute minimum of 30 hours during the year. ● Annual volunteer appreciation evening, complete with food, beverage. Staff personally thank volunteers for all that they do. A year in view slide show which highlights volunteers. ● Public thanks via our website (volunteer page) and our Facebook page, as well as submitting 'Thumbs Up' articles to our local newspaper which acknowledge groups or individuals who made a difference through their volunteer efforts. ● Personalized volunteer name tags (tag with logo, "Volunteer", and their first name on the tag). This is meant to acknowledge them to the public while they are at the gardens or performing 'outreach' tasks in the community on our behalf. ● On a first come, first serve basis, plant material that needs a new home is distributed. Example: we are dividing perennials and do not need all of the new plants. Those are first offered to our volunteers. ● Free coffee coupons (courtesy of United Way) to local coffee shops.

Hillwood Estate, Museum and Gardens	Bill Johnson	bjohnson@hillwoodmuseum.org	<ul style="list-style-type: none"> • Certificates for 5, 10, 15 years of service presented at spring recognition garden party. • Offer: <ul style="list-style-type: none"> ○ Education enrichment ○ Training sessions ○ Field trips ○ 20% discount in the shop and café ○ volunteer website (http://volunteer.hillwoodmuseum.org/) ○ annual business meeting ○ 4 newsletters per year (posted on volunteer website) ○ 10 guest passes per year ○ Open house event in December ○ Free parking
Holden Arboretum	Robin Ott	rott@holdenarb.org	<ul style="list-style-type: none"> • Invitation to annual Holiday Open House. • Monthly emails and updates • Volunteer News letter (3 times per year) • After 25 hours*: <ul style="list-style-type: none"> ○ Name badge ○ Short sleeve polo ○ 10% Discount in gift shop; if garden member, volunteers receive member 10% discount plus volunteer 10% discount ○ Book borrowing privileges from Warren Corning Library • After 50 hours*: <ul style="list-style-type: none"> ○ Complimentary classes, hikes, or workshops related to volunteer position • After 250 hours*: <ul style="list-style-type: none"> ○ Long-sleeve polo • After 500 hours*: <ul style="list-style-type: none"> ○ Fleece vest • After 1,000 hours*: <ul style="list-style-type: none"> ○ Fleece jacket • Each additional 1,000* hours: <ul style="list-style-type: none"> ○ Item of choice • Based on total cumulative hours of service and

			<ul style="list-style-type: none"> maintaining at least 10 hours of service per year. 35 hours of service per year <ul style="list-style-type: none"> Invitation for two to our annual volunteer recognition and clambake dinner.
Huntington Library, Art Collection, and Botanical Garden	Mikki Heydorff	mheydorff@huntington.org	<ul style="list-style-type: none"> Early entrance to the gardens. 20% discount on most merchandise at the bookstore. Free admission for two guests anytime the gardens are open. Volunteer only discount on symposiums and conferences. 40% discount on in-house produced items and 10% discount on pre-packaged items in the Rose Garden Café on the day volunteer works. Invitations to volunteer celebrations. Ongoing education opportunities. Volunteers may apply for reading privileges when working on specific research projects. Years of service pins given at annual Volunteer Recognition Dinner: 5, 10, 15, 20, etc.
Lady Bird Johnson Wildflower Center	Carrie McDonald	cmcdonald@wildflower.org	<ul style="list-style-type: none"> Nametags are big here, just quickie color inkjet that are laminated in-house. We do logo pins for achieving certain milestones that volunteers wear on their nametags. Pins are distributed at a fall recognition dinner party. Beyond 300 hours, volunteers receive a service bar that attaches to the logo pin for 500, 1,000, 1,500, 2,000, etc. Badges are on display in the volunteer room and are a source of pride and motivation.
Lauritzen Gardens	Jane Diesen	j.diesen@omahabotanicalgardens.org	<ul style="list-style-type: none"> Awards based on number of hours: <ul style="list-style-type: none"> 50: permanent name tag 100: polo shirt with logo 250: tote bag with logo 500: stainless steel coffee cup with logo 1,000, 2,000, etc: gold name badge with number of hours on badge Annual Award events: <ul style="list-style-type: none"> January: tea July: pot luck...volunteers bring side

			<p>dishes and garden provides meat and beverages</p> <ul style="list-style-type: none"> • Class offerings for free or for the price of supplies only • Volunteer hospitality room at events with treats provided by garden.
Marie Selby Botanical Gardens	Emily Lane	elane@selby.org	<p>After 25 hours of service in a 12-month period:</p> <ul style="list-style-type: none"> • 25% discount on membership • 10% discount in gift shop • Free admission when not on duty (with name badge) • Annual recognition event in April • President's Volunteer Service Award to volunteers with minimum of 100 hours • Free family membership (value \$90) to volunteers with minimum of 200 hours from 1/1 to 12/31.
Missouri Botanical Garden	Jackie Juras	jackie.juras@mobot.org	<ul style="list-style-type: none"> • Free admission to all Garden sites for volunteer and nine guests. • Free tram ride for volunteer. • All volunteers receive an Invitation to Volunteer Appreciation Evening <ul style="list-style-type: none"> ○ Awards presented in the following categories: Commitment, Dedication, Extra Service Hours, Green, Special Achievement, Group Excellence, Lifetime Achievement, Rookie Volunteer of the Year ○ Appetizers, beverages, beer, wine • Volunteers celebrating "benchmark" years receive an invitation to Service Recognition Luncheon <ul style="list-style-type: none"> ○ Logo pins presented to volunteers: 10 year pin has synthetic emerald stone; 20 year pin has synthetic ruby stone; 30 year pin has real diamond chip; 40 year pin has diamond chip and 2 ruby stones. ○ Sit-down luncheon • Membership rate for adult education classes • Upon completion of one year and 50 hours of service, volunteer may request an honorary

			<p>membership. Must continue to contribute 50 hours annually to have membership renewed.</p> <ul style="list-style-type: none"> • 20% Discount in all retail shops • 20% Discount in café
Morris Arboretum of the Univ. of Pennsylvania	Liza Hawley	efhawley@exchange.upenn.edu	<p>Each department recognizes their volunteers differently. Liza is responsible for the education volunteers.</p> <ul style="list-style-type: none"> • Annual potluck awards dinner (volunteers bring food and Arb purchases wine and beer) • 100 hrs: a plant grown in greenhouse with the same type of copper tag as accessioned plants that says "(Plant name) for 100 hours of dedicated service." • 250 hrs: Arboretum wear – t-shirts, hats, or their choice from gift shop • 500 hrs: a watch with logo as the face • 750 hrs: a plant (see 100 hrs) • 1000 hrs: logo embroidered fleece • 1500 hrs: lunch with director in the log cabin • 2000 hrs: director's new coffee table book (problem is what to do when they run out) • Framed picture of "signature" tree to guides with 10 years of service. Guides with longer service are recognized, but no gift.
Phipps Conservatory and Botanical Gardens	Laura Rundell	lrundell@phipps.conservatory.org	<ul style="list-style-type: none"> • Annual Recognition Event • New this year: Guest passes based on number of hours (encourages volunteers to report hours)
Santa Barbara Botanic Garden	Cherie Welsh	cwelsh@sbbg.org	<ul style="list-style-type: none"> • Plaque and \$50 gift certificate to Garden Shop presented to Volunteer of the Year • Certificate to Special Recognition volunteers: <ul style="list-style-type: none"> ○ Unsung Hero ○ Seedling (newer volunteer who makes a mark) ○ DaVinci (creativity) • Small Gift (\$10 - \$15 value) to Volunteer Council members • Small Gift (\$15 value) for Extraordinary hours (1,000+) • Recognition at volunteer luncheon to volunteers who contribute over 500 hours

			<ul style="list-style-type: none"> • One-year Garden membership to volunteers who contribute 75 hours • Invitation to all volunteers to attend the annual volunteer appreciation event (usually a luncheon)
Shangri La Botanical Gardens & Nature Center	Holly Cope Hanson	hhanson@shangrilagardens.org	<ul style="list-style-type: none"> • Single Membership to Shangri La for 1 year • 10% Garden Store Discount • Invitations to exclusive events <ul style="list-style-type: none"> ○ Volunteer Appreciation Luncheon that coincides with National Volunteer Appreciation Week ○ Christmas Party • Advance notice of public events that require RSVP • 1 Shangri La Uniform Shirt • Yearly awards and ongoing recognition <ul style="list-style-type: none"> ○ Hourly Benchmark awards for 100, 250 & 500, 1000 & 2000 hours of service ○ Volunteer of the Month – includes parking privilege ○ Daily door prizes during National Volunteer Appreciation Week • Quarterly Newsletter, "The Volunteer Voice"
UC Botanical Garden	Perry Hall	perry@berkeley.edu	<ul style="list-style-type: none"> • After 30 hours: <ul style="list-style-type: none"> ○ Volunteer Name Badge ○ Parking: Volunteers pay for parking; however, if there is a financial need and volunteer covers at least 6 shifts per month, volunteer may request day permits ○ Garden Shop Discounts: 20% ○ In-house newsletter: published monthly with Garden news; volunteers are encouraged to submit information relevant to volunteering ○ Social Events: 1) Annual December luncheon; lunch and dessert provided by garden. 2) Individual groups have their own get-togethers. 3) Special activities offered for volunteers only.

			<ul style="list-style-type: none"> ○ Education: Volunteers are invited to attend presentations by staff, other volunteers, or visiting scholars. ○ Garden seminars: Volunteers are invited to attend lectures or classes that are held monthly throughout academic year ○ Myrtle Wolf Library: reference library available to volunteers ○ UC Library privileges: Volunteers can apply for a UC library card for the UC libraries ○ Auditing classes: Volunteers are permitted to audit classes with permission of instructor ○ Membership discounts: Volunteers eligible for the UC Affiliate rates for individual and family memberships.
US National Arboretum	Tanya Zastrow	Tanya.Zastrow@ARS.USDA.GOV	<ul style="list-style-type: none"> ● Annual Recognition held in winter: <ul style="list-style-type: none"> ○ Only Arboretum volunteers who have contributed at least 50 hours ○ Guest speaker ○ Potluck lunch (staff and volunteers bring in food) ○ Gifts presented, i.e., “logo’d” aprons, blankets, pedometers, mugs, thermos, tote bags, note cards with Arboretum photo. This practice may be discontinued due to funding. ○ Service pins for benchmark years of service: 1, 5, 10, 15, and lifetime (20 yrs) ● Annual Recognition held in spring/summer: <ul style="list-style-type: none"> ○ Must have minimum of 50 hours to be invited ○ Held in conjunction with other area gardens. ○ All-day event ○ One to two keynote speakers ○ Lunch ○ Concurrent sessions ○ Door prizes

			<ul style="list-style-type: none">○ Goodie bags filled with plants○ Typical attendance: 300• Field trips• Collection tours• Lunches• Lectures
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